MINUTES OF THE MURWILLUMBAH PRIMARY SCHOOL P&C COMMITTEE
held on Wednesday 27<sup>th</sup> June 2012

**Meeting Opened** 6:31pm

**Acknowledgement**
By Natalie Hall of the original custodians of the land being the Bundjalung nation and their Elders.

**Attendance**
Natalie Hall, Sandra Paddock, Tracey Johnston, Amanda DeLyon, Megan Lindsay, Kerri Turnbull, Robyn Daley, Rebecca Inglis, Les Daley.

**Apologies**

Natalie says that any form of apology must be in some form of writing. Text, email or letter are all acceptable.

**Current Membership Count** 22

**Minutes of Previous Meeting**
Minute’s attendance needed to be amended to apologize for Les Daley.

Moved as being true and accurate by Amanda De Lyon and seconded by Megan Lindsay. Motion carried.

**Business Arising From Minutes**
Natalie will speak about Felicia in her report.
Sandra has spoken to Cathie Heffernan regarding the presentation of glasses to her.
Sandra will deliver the glasses to her home as Cathie’s work commitments prevents her from being able to arrange a time to come to the school for the presentation.
The uniform survey that went home in an earlier newsletter has come back with an even result with regards to changing the uniform. The uniform debate will be put on the agenda for further discussion.

**Correspondence**
- Fundraising paraphernalia on father’s day ideas.
- Outdoor movie pamphlet.
- Fun run.
- Letter from the Director General.
- Far North Coast Canteen.
- Hospitality Equipment.
- Able School Ware letter.
- Royal Far West Partners in learning letter.
- P&C Federation NSW Re: insurance.
• Show bags and novelties.
• Sand wizard.
Kerri moved that her report be accepted as true and accurate. Robyn Daley seconded the motion.

**Treasures Report**
As tabled by Rebecca Inglis.
Rebecca moved that her report be accepted as true and accurate. Kerri Turnbull seconded the motion.

**Instrumental Report**
As tabled.
Robyn says that all is going well. There is only one person in term 1 that is in arrears. Robyn has contacted them and has been told that the money will be dropped off at the office.
Robyn moved that her report be accepted as true and accurate. Amanda De Lyon seconded the motion.

**Principals Report**
Many thanks to all our parents for your support this term with different activities that have taken place. Assistance with transport, sport, dance, music, public speaking, the school canteen on the athletics day and other activities has been greatly appreciated by the staff and children. Thank you.
This week I have had the pleasure to attend a number of performances from our children at the Music Festival held at the Civic Centre. Fantastic is just one word that springs to mind to describe our student’s efforts. I am truly amazed at their skill level in music and how well they have represented our school. I must say, I think they have looked so professional and smart in their school uniforms. No doubt, we all know what a truly wonderful job Vikki Armour has performed in getting our children to the stage they are at with their music. Thank you to Vikki for a brilliant job.
Unfortunately, we have been unsuccessful with our application for the Chaplaincy Program which was sent off last term.
I would like to mention the great opportunities our children have received this term because of the “extra mile” our staff have gone. The recent North Coast Dance Performance, Music Festival and Athletics Carnival are just 3 examples of their commitment to provide extra activities for our children.
Today I enrolled 3 students who will start next term. We also have around 18 returned Kindergarten application forms for next year. There would be at least another 8 who either visited the school for a tour or are yet to return their forms. This includes family siblings.
Jess Smith the Assistant Principal who has been working at Tweed Heads South School as a highly accomplished teacher for the last two years will not be returning. She has accepted another position. We may well be able to advertise this position depending on our numbers and staffing.
Daryl our General Assistant is finishing up after the first week of the holidays. Daryl has decided to cut back his workload as it has been too much for him of late. We certainly
appreciate the amount of time and effort Daryl has given to Murwillumbah over a number of years and wish him all the best for the future.

As you are aware, student reports will go home tomorrow. Can I again thank all those parents who took the opportunity to come up for parent teacher interviews. It was a great chance for parents to sit down and discuss their children’s progress.

The Byron Bay Writers Festival will be held in week three next term on Tuesday 31st July. We will be sending 60 children to this performance. Further information will be sent home early next term.

The P/C re-opened the school canteen during terms one and two after it was closed for terms 3/4 last year. Unfortunately, due to a lack of parent support, the Canteen committee made a decision to close the canteen in week 8. I want to again thank Rodney and Bianca for their efforts in keeping the canteen open for as long as they possibly could. Rodney was being placed under a huge amount of pressure when on many occasions, he was the only person working in the canteen.

As the Principal of the school, and two unsuccessful attempts by the P/C to open the canteen, I have made a decision after consultation with the Departments Legal branch and the School Auditor, Mike Duncan, to call for interested people who may wish to lease the school canteen for terms 3 & 4. I will be placing an expression of interest for individuals who may wish to take on the contract in the school newsletter this week. I will be asking the President of the P/C or her nominated person to have input into this selection. We will be asking for an amount of $100 rent per week of which the P/C and school will take a %.

**Presidents Report**

I want to start my report this evening by saying thank you. Thank you for giving me the opportunity to be president of Murwillumbah Public School’s P&C committee.

It has been a busy 6 months to the start of the year and took me a little while to find my feet in this position. I have been eager to learn from anyone who was willing to give me a few pointers. I will break my report up in to smaller sections so I can keep track of what I’m going on about.

**Upper North Coast Regional meetings/Delegate Report**

I have attended both Regional meetings this year and have learnt quite a lot. The running of the meetings is quite informal which makes me comfortable but also allows the delegates from each school to discuss what their school community feels about decisions that are to be made. Stacey Leslighter, Sonya Taylor and myself are delegates of this school for the P&C Federation and are looking forward to attending the annual conference in July this year.

At the most recent UNCR meeting discussions about agenda motions from the upper north coast cluster were raised. It was then found that the closing date for these motions had already closed but that we would have the opportunity to add them to the agenda once in Sydney. One of the motions was that the federation is more accountable for letting individual schools know when progress has been made on policy changes and to include a time at the conference for LSLD discussion.

The UNCR also has a small amount of profits that they are keen to spend. Kingscliff High suggested having a parent forum for teaching students how to better study for exams. This would be given by a renowned speaker that was heard at the P&C conference last year. Students would also be able to attend this forum/workshop. T5
(Tweed High Schools) program seems to be frowned upon by a couple of the high schools?? It was decided that this forum will take place in term 3 and would expand next year to include primary schools.

If anyone has any suggestions for spending this money or anything that you would like discussed at a regional meeting please put it in writing and I will be happy to present it at the next meeting. I also have a copy of the Annual Conference Agenda that I would like you to have a look at so that we can discuss how the delegates should vote on issues that are important to our school.

I always present a report from MPS and have that here if you would like to see what I quickly talked about.

**Fundraising.**

I liked that instead of going straight for peoples pockets we aimed to have a school community family feel to the school with the pancake breakfast. It was successful in that we had many families attend and even had a small profit from gold coin donations in the morning.

The Easter Hat parade and Raffle was our next attempt at fundraising. I’m sure all the kids had fun and those that won one of the 70 odd prizes were happy. We raised $1621. Thank you to those mums who helped to put the donated chocolates together for the raffle.

The Mbah Theatre Company hosted the Vicar of Dibley and we raised $100 from ticket sales from that. Again a social night for the parents of the school and all that attended enjoyed themselves. Next was the Dance-a-thon, I am still a little speechless over this event. It was the fundraising committee’s idea to hold something the students would enjoy and maybe raise a couple of hundred dollars. A few of the staff were skeptical but we sure showed them when after the “disco” on Friday afternoon Bec Inglis and myself counted over $2000. All of this was PROFIT!!! A big thank you to Robyn, Sonya and Bec for organizing and supporting the Dance-a-thon.

I think this was a success because the parents didn’t have to do much preparation either, except Mrs Taylor who was the Master DJ!

The school athletics carnival canteen was hosted by the P&C committee this year. It was a lot of work for Sonya and Robyn to organize everything for the day. Thank you! It was successful in that everyone was fed and hydrated and made a small profit (although nothing close to the dance-a-thon…I propose we A-THON everything from now on!!)

The family photos had to be cancelled due to lack of support. Thank you Tracey and Robyn for the time and effort you did put into this though.

More fundraising events are organizes for the remainder of the year including the “VP GOOD GUYS” night on July 26th.

**Canteen**

This has been the one thing I have not been able to get up and running successfully and that’s not through lack of help. Thank you to Bianca and Rodney for coordinating the canteen for the majority of terms 1 and 2 and thank you to Sonya for trying to streamline everything it has been a big job for you to take on and Bec for keeping the books in such an orderly fashion.

With much consultation with the canteen committee Les has begun the process of sorting someone to lease the canteen. I’m sure Les will fill us in on that.
The objects of the P&C association are to:
Promote the interests of the school by bringing parents, citizens, pupils and teaching staff into close co-operation.
Assist in providing equipment required by the school.
Report to the minister the material requirements of the school, and assist the teaching staff in establishment of school policy and management in all facets of school activity.

**Fundraising**
The movie night that was being organized for next month is to be moved to later in the year. The committee felt that it would be too cold to host.
Discussion of a raffle was held.
A fundraising committee meeting is to be scheduled during the holidays. A day and time will be emailed out to everyone concerned in this.

**Instrumental Report**
The concert Band came first with 87 points.
The 100 years celebration committee was postponed. Bec has opened up an account for this but needs to know who the signatories are.
Vikki Armour, Christine Pursey and Graham Rosenbaum are the nominated signatories for this account. This was motioned by Sandra Paddock and seconded by Amanda DeLyon. Motion Carried.

**Agenda Items**
Kerri says that the High School will run this in term 4. Our school will received 3 whole days for this event.
The school uniform issue will be carried over to the next meeting.

**General Business**
Sandra motioned to get Daryl a thank you present for all the effort he has done for the P&C over the years. Options on what to get where discussed with the committee agreeing to give Daryl a $100 voucher to the White Olive and a set of the P&C glasses. Amanda said that she would organize this.
Bec asked to be reimbursed for Rhonda’s present.
Robyn motioned that a delegates report be added to the standard of order to the meeting.
Amanda seconded the motion. Motion carried.
Natalie says that the P&C notes are not available on the schools web site. Sandra says that she forwards them to Gemma every month however there is an issue with program. Les will look into this. Sandra has offered to email them to anyone who wants them just give her your email address.
Natalie says that we can have as many delegates as we like go to the annual conference however only 3 nominated people are allowed to vote. The cost for the flights and accommodation is $412 each person and to be reimbursed they have to attend at least 3 out of the 5 meetings in the business section.
Natalie talked about the committee getting behind the kids in our school and supporting them. We need to consult with the SRC to see what the kids want and or need. Natalie feels that we need to get behind our students. The P&C need to show the high achievers
of our school such as our music, sport and arts students how proud we are of them. Natalie suggested may be a special T-shirt be printed. Than the nominated student come to a P&C meeting and give a small talk of what they have done and be presented with the shirt. Also considered was nominating a particular fundraising event such as a morning tea etc and the funds from this be used to support the students with travel etc. These ideas will be discussed next meeting.

Les suggests that a parent write a fortnightly article on what’s happening at our school and of our student’s achievements to be put into the local paper. Natalie would like to invite guest speakers to the meetings. This would encourage more parents to the meeting if we invite people such as the recorder ensemble to play for us then maybe the parents can see how informal our meetings are and be encourage to come to future meetings.

Les will talk to Peter Stowe who is the SRC coordinator concerning these issues. Natalie would like to invite parents from our 2013 enrolments to a meeting in term 4 to introduce them to our committee. Les suggests that maybe Natalie could come to the Kindergarten orientation meeting and talk to the parents then.

**Agenda Items**

Uniform review

**Next Meeting**

Wednesday 25th July 2012. Time 6:30pm.

There being no further business, **meeting closed** at 8:20pm

Signed: President………………………. 