MINUTES OF THE MURWILLUMBAH PRIMARY SCHOOL P&C COMMITTEE
held on Wednesday 25th July 2012

Meeting Opened 6:35pm

Acknowledgement
By Natalie Hall of the original custodians of the land being the Bundjalung nation and their Elders.

Attendance
Natalie Hall, Sandra Paddock, Megan Lindsay, Kerri Turnbull, Robyn Daley, Rebecca Inglis, Les Daley, Stacey Lesleighter, Sonya Taylor, Vikki Armour

Apologies
Amanda De Lyon, Tracey Johnston

Natalie says that any form of apology must be in some form of writing. Text, email or letter are all acceptable.

Current Membership Count 22

Minutes of Previous Meeting
Moved as being true and accurate by Kerri Turnbull and seconded by Megan Lindsay. Motion carried.

Business Arising From Minutes
Cathie Heffernan has finally received her glasses and thanked us for them. Outstanding money owed in term 1 from music has been paid.
Darryl’s gift, it is unknown if it has been purchased at this time.
Les has spoken to Gemma in regards to the P&C minutes on the web site and it has been sorted out.

Correspondence
- School canteen buyers guide.
- A letter regarding expenses for travel to the Annual Conference.
- A list of canteen food being sold.
- Update to the affiliation guide.
- Catering equipment.
- Movies to you.
- Site systems outdoor furniture.

Kerri moved that her report be accepted as true and accurate. Megan Lindsay seconded the motion.
**Treasures Report**
As tabled by Rebecca Inglis.
Rebecca moved a motion to close the existing canteen account and to place the money from this account into the general P&C account. Seconded by Sonya Taylor. Motion carried.
Rebecca moved a motion to transfer $5000 from the Building Fund account to the Building Cash Reserve Fund to gain better intrest, seconded by Robyn Daley. Motion carried.
Robyn motions that we send back tokens that we got to do internet transfers back to Westpac as they are no longer needed, Rebecca seconded the motion. Motion carried.
Dominic from Westpac has been in contact regarding the account opened in June for the Centenary. This will be addressed when Vikki arrives.
Rebecca moved that her report be accepted as true and accurate. Robyn seconded the motion.

**Instrumental Report**
As tabled.
Robyn says that all is going well. All invoices have been sent out except for a few that needed to be adjusted for time table changes. Robyn moved that her report be accepted as true and accurate. Rebecca seconded the motion.

**Principals Report**

*Education Week*

The school will be celebrating Education Week with a special assembly on Monday at 9.00am where a number of students will perform music items highlighting the schools recent outstanding success at the Murwillumbah Performing Arts Festival. At 10.00am parents are invited to visit classrooms which will be followed by a parent morning tea at 10.30.

On Tuesday, 60 children will visit the Byron Bay Writers festival at the Civic Centre where they will meet and hear presentations from well-known authors Andy Griffiths and Isobelle Carmody.

Wednesday and Thursday, students from Kindergarten to Year 6 will be involved in a Maths for Fun activity day. The students will work together to see and model maths problems using practical hands on materials. The children will see how maths relates to everyday real things including architecture, arts and music. This is great chance for the students to see the connection with the things in their everyday lives.

A number of children from Kindergarten to Year 6 will join numerous students from around the state on Thursday when they take part in a SimuLaunch. This will be a four minute dance extravaganza which has been created by public school students.

Around 60 children will represent Murwillumbah School on the Friday when they will compete in the Murwillumbah District Athletics Carnival. Staff from the school will be co-ordinating the event also highlighting their commitment to Public Education.
On Monday the 6th August the school will be holding a Mini Olympics. Children from Kindergarten to Year 6 will be placed into small groups that will represent a Country competing in the Olympic Games. The day will begin with the students marching behind a country flag, followed by a relay of the Olympic torch before the games are officially opened.

The children will move around a number of “Olympic Activities” scoring points for their country. At the end of the day, winning countries will be presented with Gold, Silver and Bronze medallions. The children and staff are really looking forward to the day which will be full of fun and enjoyment.

**Writing Initiative**

Children in stage 3 along with students from year 4 in Mrs Hill class will be commencing a special writing initiative beginning Tuesday of week 4. All children were asked to write a narrative with teachers then sitting down to mark all papers using a common writing scale. Children will then be placed on a Literacy Continuum according to their ability in writing, not age or class. Students will attend writing lessons every Tuesday, Wednesday and Thursday from 11.30 to 12.30 with specific content taught according to strengths/areas for improvement. Spelling and grammar will form a major focus. As 2 additional staff will be used, groups should be kept down to around 17.

Staff will also be attending further professional development in Grammar and spelling using the Literacy Continuum.

**Swim School**

Students from yrs 3-6 will be given the opportunity to take part in the Department Of Education Special Swim School lessons from 13th to 24th August. Yr2 Swim School will be held from 10th to 21st September. Notes will be sent home in the near future.

**Public Speaking**

All children will be asked to prepare a short speech for our class Public Speaking Competition in the upcoming weeks. The school final will be held in week 6 on the 22nd August. Stage winners will be asked to present their speeches during our visit to the RSL “Legacy Day” on 3rd September. District finals will be held on the 5th September at a venue yet to be announced.

**Congratulations**

A fantastic effort by Brendan Thomson who represented our school and the North Coast Area at the NSWPSSA State Cross Country Carnival held in Sydney last week. To reach this level is a remarkable achievement and we are certainly very proud of this outstanding effort.

**Funding**

Recently I invited local member Thomas George out to our school for a visit to highlight a number of issues with facilities. Last week, I received an email from the office of Thomas George indicating that our school will receive funding for a canteen upgrade.
There will be no cost to the school as this will be carried out under the Government's Minor Works Program. The work is due to be completed this year.

Regards
Les Daley

Vikki arrives at 7:40

Presidents Report
No report tabled.

Fundraising
The Good Guys event tomorrow night has had 33 people RSVP. Robyn has sent out emails asking everyone to please RSVP to this night.
The Athletics carnival has Sonya concerned regarding volunteers and set up. Les will have Sam swap days so as he can be available.
The fact-a-thon was not discussed at the last staff meeting as only urgent business was being discussed however will put it on the agenda for their next meeting.
The proposed movie night will be delayed until a suitable date can be set.
Robyn suggested that we bring the walk-a-thon forward however after some discussion it was decided to hold some things back to do in term 4.
Tracey Palmer would like to do a Tupperware display at one of the P&C events. It was suggested that Tracey could advertise in the schools newsletter as there are no current fundraising events running at this time.
The proposed date for the fete has been moved from the 19th October to the 26th October.
Natalie will write a letter to be given to the teachers explaining the P&C plans for the fete.
The fun food day has been moved to the 13th September as a lot of the school children will be away at camp on the last week of term.
Vikki suggests that we organize a special meeting to discuss the fete and its planning.
Wednesday the 5th September at 6:30pm has been set aside for this meeting.
The Crazy Camel Calendars will be discussed at a staff meeting.

Agenda Items
School uniforms. As the last survey that went out was unsuccessful in getting a good response the committee has decided to drop the proposal of changing the uniform for now.

General Business
Natalie has a shirt design that we could use for the shirts that the P&C can give to the schools state representatives. Natalie feels that we don’t do enough or acknowledge support to our children that have reached state levels in all aspects whether it is sports, music, art etc.
Megan suggested a fruit break. We have had them in the past. Les will put it on the agenda for the staff meeting.
Discussions were held about changing the first meeting in the year from being the AGM to a meet and greet to attract more members. Vikki says they use to have an extra
ordinary meeting 2 weeks prior to the AGM to handle any issues that may have occurred.
Vikki moves that we schedule a P&C meeting early in the first term (a date to be confirmed), Sonya seconded the motion. Motion carried.

**Agenda Items**
Nil

**Next Meeting**
Wednesday 22\(^{nd}\) August 2012. Time 6:30pm.

There being no further business, *meeting closed* at 8:40pm

Signed: President……………………